

Document	Brief Emergency Plan
Issue Version	1 – August 2016
Amendment	0

EMERGENCY IN A MARINA OR ON A PONTOON ACCESSIBLE FROM THE SHORE

Raising the Alarm

Responsibility for raising the alarm will rest with the skipper of a vessel and/or the marina / pontoon owner and/or the Harbour Master depending on the location and circumstances of the incident.

Method of Raising the Alarm

In cases of fire or other emergency the alarm should be raised immediately by:

- By telephone to the Emergency Services (**999**), Cowes Harbour Office (01983 293952) and HM Coastguard (02392 552100).
- Plain language message on VHF RT Ch 69 direct to the Harbour Master's office (Cowes Harbour Radio).
- If no reply received by Cowes Harbour Radio then alert HM Coastguard on VHF Ch 16/67 who can contact the Harbour Master by other means.
- Vessels berthed in a marina or on a pontoon may utilise the vessel's sound making equipment (bell / gong / fog horn / etc.) to alert staff/other vessels.

Action by Fire and Rescue Service and Ambulance Service

When the Fire and Rescue Service is at the scene of the emergency, the Senior Fire Officer present will assume full responsibility for firefighting and on board rescue arrangements. Close co-operation will take place between the Senior Officer of the Fire Service and the skipper of the vessel to allow all risks concerning the vessel's stability to be considered. The consequences of free surface effect must also be considered.

The first ambulance on the scene will take charge of all medical problems and direct instructions to the vessels skipper for co-operation as deemed appropriate.

Action by the Marina / Pontoon Operator

If a potentially dangerous situation has occurred on a vessel alongside, the marina / pontoon operator will provide all available assistance to the skipper and crew of the vessel.

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EMERGENCY IN COWES ROADS OR AFLOAT IN COWES HARBOUR

Raising the Alarm

The responsibility of raising the alarm will rest with the skipper of the vessel concerned.

Method of Raising the Alarm

In cases of fire or other emergency the alarm should be raised immediately by:

- Plain language message on VHF RT Ch 16/67 direct to HM Coastguard.
- On VHF RT Ch 69 Cowes Harbour radio.

If no reply received from Cowes Harbour Radio then request on Ch 16 that HM Coastguard contact the Harbour Master or his representative by telephone.

As soon as possible after raising the alarm an amplifying message should be sent to HM Coast Guard and Cowes Harbour Radio giving the following details:

- **Type of emergency:** Fire / explosion / sinking / etc. The extent & possible dangers.
- **Damage:** Extent – effect on stability and seaworthiness.
- **Casualties:** Number – type of injury - total numbers of persons aboard.
- **Oil Spillage:** Any danger of oil spillage should be reported.

Action by Skipper/Master

Having raised the alarm the skipper will be responsible for taking all immediate steps to safeguard his vessel until assistance arrives. The crew of the vessel should, if practicable, start fighting the fire with all appropriate appliances available.

The skipper will report to the harbour office (or Senior Fire Officer if present) the number of persons aboard his vessel. This information will be passed to the Senior Officer of the fire service on his arrival.

The skipper will inform the Harbour Master as to whether or not he needs the assistance of other vessels, namely tugs or launches.

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ALARM PROCEDURE

By Telephone - Call Emergency Services **telephone 999** for Police / Fire / Ambulance / Coastguard

- Prefix message – 'Vessel Emergency'/Exact Location of Incident
- Brief description e.g. Fire / Explosion / Collision / Grounding / Pollution Incident
- Give precise instructions as to where their assistance is required e.g. Shepards Wharf Marina, West Cowes.

By VHF Radio

VHF Call – **VHF 69** – 'Cowes Harbour Radio'

If there is no response, call - VHF **16 / 67** – 'HM Coastguard'

Example of an emergency VHF call:

- 'MayDay / Pan Pan / Securite' (depending on the type of emergency) x 3
- 'This is insert vessel name....' x 3
- 'Mayday / Pan Pan / Securite this isinsert vessel name....'
- **Brief description of incident** (e.g.: Collision / Explosion / Fire / Grounding / Pollution Incident)
- **Exact location** (e.g.: 'Shrape mud' / 'Main fairway adjacent No 1 buoy' / Latitude & longitude)
- **Number of persons on board / details of any casualties**
- **Type of assistance required** (Lifeboat / towing vessel / helicopter / etc.)

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CONTACT TABLES

COWES HARBOUR COMMISSION

Office Hours

0900 – 1700hrs Monday – Friday

Office 01983 293952

Cowes Harbour Radio

VHF 69

Out of these hours, call Solent Coastguard on VHF 16 / 67 or via the number in the table below.

MARINA OPERATORS	
Cowes Yacht Haven	01983 299975
East Cowes Marina	01983 293983
Shepards Wharf Marina (& Cowes Harbour Moorings)	01983 297821
EMERGENCY SERVICES	
Fire / Police / Ambulance / Coastguard	999
HM Coastguard (National Maritime Operations Centre - Fareham)	02392 552100 (24hr)